

## Board Of Selectmen

November 19

*Condensed from approved minutes.*

**Present:** Chairman Dennis Fenton, Selectman Roger Godwin, Town Administrator Mark Stetson.

The Board met with Road Agent John Thompson who reported that the work on Elbow Pond Road is complete, and the road is now open. There was a brief discussion regarding the approximate \$10,000 cost overrun for that project. There was a discussion about devising a system to prevent similar overruns in the future.

Thompson told the Board that the list of work remaining prior to winter includes cleaning four culverts, one each located on Raccoon Hill Road, Shaw Hill Road, Tucker Mountain Road, and Putney Road. There is also one on Beech Hill Road that is taking water, but might also need attention. He told the Board that there are three downed trees to be picked up along the roadside.

Thompson also told the Board that there are several branches hanging down from two trees on Shaw Hill Road that need to be cut to prevent damage to plow trucks. He asked the Board to contact the property owner on his behalf.

There was a lengthy discussion concerning Thompson's budget request for 2008. For projects he is proposing a budget number of \$257,220 for reconstructing Chase Hill Road from Route 11 to the top of the hill and including approximately 200 feet of Emery Road, paving Maple Street and Channel Road from just west of Thompson Point Lane to the Fish and Game Club building, and replacing the culvert under Channel Road in front of the fire station.

The Selectmen are proposing to replace the culvert on Channel Road, complete the paving on Maple Street and Channel Road and also to complete the wetlands permit application for the work on Sam Hill Road for an anticipated cost of \$75,720. The Board also plans to complete an inventory of current conditions in order to prepare a revised multi-year road and bridge improvement plan, noting that the Town is currently in year 15 of the last 10-year plan.

Thompson and the Board also discussed his proposal to increase in the maintenance category the summer labor line from \$20,000 to \$30,000 and the summer equipment line from \$45,000 to \$50,000. The Selectmen are recommending an increase to the summer labor line from \$20,000 to \$25,000. Thompson then left the meeting.

The Board then met with Town Clerk Marjorie Roy to discuss her proposed budget for 2008. She provided a detailed breakdown of the motor vehicle-related job functions that she and her deputy are now able to perform by being on-line with the state. Based in part on that list and based upon her experience for the first eight months on the job, she is seeking an increase in her budget to accommodate an increase in her hours from 28 to 30 per week. She also cited the fact that the new computer-based state-wide voter registration system is more labor intensive than planned.

Fenton acknowledged her workload and also commented that he has heard nothing but praise for the manner in which the office is now run, but told her that the Board's concern about her proposal stems in large part from the Board's previous commitment to keep the new pay structure comparable in cost to the previous fee structure, which was offset in large part by the fees collected. He suggested Roy provide an estimate of the amount of fees collected as a result of the additional motor vehicle work now being done here. Roy then left the meeting.

Under old business, Stetson told the Board that both cut-off walls [in the Highland Lake dam] have been poured, but the east wall has not been backfilled as yet. He also told the Board that the engineer intends to finalize plans for a cutoff wall below the spillway once the contractor removes earth in that area to reveal actual conditions.

Stetson also told the Board that the individual responsible for processing the wetlands permit application for the boat ramp has completed his review of the application and has handed it off to his supervisor for final review.

The Board acknowledged receipt of correspondence from the commissioner of the Department of Revenue Administration (DRA) approving the Selectmen's request to over-expend the approved appropriation by \$105,000.

Stetson told the Board that a representative from FEMA is scheduled to meet with him on Wednesday to review the Town's documentation as part of the appeal of the claim for damages caused by the April rainstorm.

Under old business, the Board acknowledged receipt of the confirmed tax rate from the DRA, which increased approximately 7% over the prior year.

Stetson told the Board that the New Hampshire Office of Energy and Planning has scheduled a workshop at the Andover Town Office to present revised flood maps for Thursday, December 13.

December 3

*Condensed from approved minutes*

**Present:** Chairman Dennis Fenton, Selectman Roger Godwin, Town Administrator Mark Stetson, and spectators Ed Hiller, Chris Norris, and Aaron Rozenek

Under old business, Stetson told the Board that at the Highland Lake dam project both cut off walls have been poured and backfilled and a hole has been dug behind the spillway in preparation of finalizing a plan for an additional cutoff wall in that location. Stetson also told the Board that the contractor has presented the engineer with Change Order #1, representing work beyond that specified in the contract that has been completed to date.

Stetson told the Board that the first meeting with the FEMA representative went well and that additional sessions are planned for Tuesday and Wednesday, December 4 and 5.

The Board signed two letters to be sent to property owners regarding violations of the Town's zoning ordinance and site plan review regulations.

The Board acknowledged receipt of a letter from an abutter complaining of a set back violation of property on Main Street. The Board decided to postpone action on this complaint pending the outcome of a variance application currently before the Zoning Board for this very situation. Stetson will further research circumstances surrounding a fourth complaint.

The Board decided to enter into a contract with Bill Farrington to again maintain the cemeteries, beach, and Town Office grounds. The modest increase that Farrington has requested puts the total at or below the next highest bid received two years ago.

The Board decided to recommend the Town Clerk/Tax Collector's pro-

See Selectmen on page 14



**TOWN of ANDOVER**

**Filing Period for  
Andover Town & School  
District Officers**

**Jan 23 to Feb 1**

**File at Town Clerk's office**  
**Mon & Wed, 9 - 2**  
**Tue & Thur, 1:30 - 6:30**  
**Sat, 9 - 12**

PO Box 61 • Andover NH 03216 • 603 735-5332



**TOWN of ANDOVER**

**2007 Andover  
Town Report**

**Committee reports,  
warrants, etc. are due at the  
Town Office by January 11.**

**Having them e-mailed to  
AndoverNH@tds.net  
is greatly appreciated!**

PO Box 61 • Andover NH 03216 • 603 735-5332



*Happy Holidays  
and a Joyous New Year*



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