

**Selectmen from page 12**

way budget rather than from the 2010 budget.

Jon asked the Board about insurance limit requirements for contracted plow trucks and if the minimum limits required by the Town are reasonable. The Town Administrator will research what other area towns require and will report back to the Board.

Jon purchased a small quantity of a new winter road treatment product called "Magic Salt." He will test to see if it would be appropriate for use in Andover. Several communities have used "Magic Salt" with success.

He has received cost quotes for replacing culverts and paving on Chase Hill Road from Route 11 to Emery Road. The costs are significantly lower than original estimates, and he is reviewing if any work can be scheduled for Emery Road.

**Conservation Easement**

The Board met with Beth McGuinn of the Ausbon Sargent Land Preservation Trust (ASLPT) and Mary Anne Broshek of the Andover Conservation Commission. Ms. McGuinn reviewed the terms of the conservation easement for property on Shaw Hill and Raccoon Roads on which ASLPT will hold a conservation easement. The Conservation Commission voted to support this easement, and the Town will hold an executory interest. This would be important in the event that ASLPT cannot or does not maintain the terms of the easement. The Board will review the document and ratify at a subsequent meeting.

**Andover Police Department**

Police Chief Glenn Laramie was in to talk about the activities at the Police Department. He discussed his 2010 budget requests and asked if the Board had any thoughts after attending the December 2 Budget Committee meeting. The Board said that they do not have any further questions, and they support his budget request.

Glenn said the radio has been installed in the four-wheel-drive cruiser and a few mechanical issues have been addressed. The Department will be using the four-wheel-drive cruiser during emergency weather conditions.

**Revised Contract With Avitar**

The Board reviewed the contract for assessing and revaluation with Avitar Associates. As requested, the data collection portion of the every-five-year revaluation will start in 2011 rather than 2010. The next town revaluation will be in 2014. Data collection will take place over three years, and the sales review, modeling, pricing, and final update in 2014. This is to abide by the Department of Revenue Administration guidelines.

The cost of the revaluation will be \$92,720. The Board will propose to establish a capital reserve fund in 2010 and deposit \$18,550 each year until and including 2014 in order to stabilize the expense.

The Board took the contract under advisement for consideration at a subsequent meeting.

**Personnel Policy**

The Board has reviewed the updated personnel policy for the Town, and after a few clarifications they accept the policy.

Motion: Mishcon/Johnson to accept the updated personnel policy as the most current policy on record. The policy dated December 7, 2009 will supersede any previous versions that might exist.

Vote in the affirmative.

**Tire Disposal At The Transfer Station**

The Town Administrator advised that the Recycling Committee supports changing the method of tire disposal at the center. He outlined three options and their associated costs. The Board needs additional information and took this under advisement pending further research.

**Abatement Requests**

The Board reviewed abatement requests received from two taxpayers and will forward them to the assessing firm for their consideration.

**Inspection Station Application**

The Board reviewed the application for an inspection station at Dino Green's Auto at 156 Main Street. The business is in compliance with applicable town codes.

**December 21, 2009**

*Condensed from approved minutes*

**Present:** Dennis E. Fenton, Victoria L. Mishcon, Jacob B. Johnson, Dana Hadley

**Planning Board Candidate**

Michelle Bengivengo was in to discuss with the Board an open position on the Planning Board. She has attended a few Planning Board meetings and would like to serve on this committee. Her work schedule allows her time needed to devote to this position.

Selectman Johnson encouraged her to serve in this capacity. She and her husband are business owners; they are the proprietors of the New England House bed and breakfast on Boston Hill Road.

**Motion:** Mishcon/Johnson to appoint Michelle Bengivengo to the Andover Planning Board with the term to expire on March 31, 2013.

Vote in the affirmative

**Highway Department**

The Board met with Road Agent Jon Champagne. Jon was in for his report on the activities of the Highway Department. He tried a product for ice control called "Magic Salt" during the December 9 snow storm. The overall cost for the use of this product is comparable and in some cases actually lower than

traditional salt. The amount used equals 1/3 of what is used with the traditional product.

The Town's liability limits for plow contractors was discussed. An informal survey shows that most communities require \$1,000,000 of insurance. The Town's insurance carrier, Local Government Center, recommends \$1,000,000. The Department of Transportation requires \$350,000. Jon is concerned that operators will not find it profitable to work for the town unless the insurance requirement is lowered. Jon said that the cost for insurance coverage is prohibitive to many contractors.

**Public Hearing: Flood Hazard Area**

The Public Hearing was opened by Chairman Dennis Fenton. The purpose of the meeting was to gather input regarding an ordinance to accept the special flood area indicated in the updated FEMA maps that will be adopted in April 2010.

The special flood area was accepted into the Andover Zoning Ordinance by Town Meeting vote of March 11, 2008. This resolution is necessary as a final step in order for the community to remain enrolled in the National Flood Insurance Program (NFIP).

The Board asked for any input from See Selectmen on page 14



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