# Town Committee Minutes

## Board Of Selectmen

**March 22**

*Condensed from approved minutes*

**Present:** Victoria L. Mishcon; Jacob B. Johnson; Donald J. Gross, excused absence; Dana Hadley

**Update Regarding Concord Trash Co-op –** The Board met with Mark Stetson, Andover's representative to the Concord Trash Co-op. He reported that the Co-op has now acquired commitments to provide 95% of recycled materials needed to start the Co-op's single stream recycling program. He said that Hopkinton and Webster decided to withdraw from the Co-op, however there are some additional towns who are considering joining. He asked the Board to consider appointing an alternate to represent Andover, in addition to himself.

**Road Agent –** Jon Champagne reported that the crew has been working on general maintenance, inspecting culverts and ditches. He also told the Board he is looking at ways to adjust his maintenance plans to reduce the overall budget.

The Board told him that they will be reviewing the overall budget in the next few weeks, talking to all department heads so that everyone can take part in the process to reduce the Town's budget by 5% as was voted at Town Meeting.

Mark Stetson asked Jon if the Town could clean up the area on his Poplar Street property where snow was stored. He noted that the Town piled snow on this corner throughout the winter, and it needs to be cleaned up. Last fall, Jon had made an arrangement with another homeowner on Poplar Street with the agreement that the Town would clean up the area in the spring. Jon agreed to clean up this area.

**New Business**

**Tree City Application –** The Board discussed the Tree City application that they have been encouraged to support. They will be meeting with Mary Anne Broshek of the Andover Conservation Commission on April 5 to discuss the application.

**Sign Application –** The Board reviewed the sign application received from Scott and Karen Niemeyer. The sign application does not conform to the sign ordinance. The Niemeyers will be notified that their sign application would be approved if the size of the sign conformed to the sign ordinance.

**Building Moratorium –** The Board discussed the method used for calculating available building permits as outlined in the 2001 Town Meeting vote. There have been concerns raised that this method of calculation may need to be updated. They will work with the Planning Board on this issue.

**Trash Hauling Bids –** The Board discussed the bid results for trash hauling services that were opened at a previous meeting. **Motion:** Mishcon/Johnson to award the trash hauling services bid to Mark Thompson Excavating. Vote in the affirmative.

**April 5**

Present: Victoria L. Mishcon, Jacob B. Johnson, Donald J. Gross, Dana Hadley

**Organization of Board of Selectmen 2010-2011 –** Motion: Selectman Johnson/Gross to appoint Victoria Mishcon, Chairman of the Andover Board of Selectmen. Vote in the affirmative.

**Department Head Meeting –** Present: Jonathan Champagne, Road Agent; Glenn Laramie, Police Chief; John Kinney, Director of Andover Emergency Medical Services; Marjorie Roy, Town Clerk and Tax Collector; Sandra Graves, representing Andover Libraries

The Board met with department heads to accept suggestions of how the Board could adjust the budget to meet the voted reduction in the 2010 Town Budget. Department heads advised the Board on some of the changes that could be implemented in their departments. Board members will review some of their suggestions in order to make the appropriate changes in the budget.

**Tree City Program –** The Board met with Mary Anne Broshek of the Andover Conservation Commission and Mark Barsell of New London. They discussed the application to the Tree City program that the Board had discussed at the March 22 meeting. It would recognize the community as a Tree City USA town.

The criteria to be considered for this designation is for the Town to have a tree warden, to follow a tree ordinance, commitment of the expenditure of funds for tree-related work, and an Arbor Day celebration. Mr. Barsell told the Board that he is very interested in the health and maintenance of trees and would be glad to offer his services to the Town to act as tree warden for the Town of Andover.

The benefit of being a Tree City is that the Town would protect its trees, especially trees in sensitive areas. This only applies to trees on Town property or in the Town's "Right of Way." Mr. Barsell has worked with the Andover Conservation Commission on a few tree-related projects. He enjoys this work and offers his services to the Town.

Selectmen thanked Mr. Barsell for his offer. They are not ready to appoint a tree warden until they see a plan for tree maintenance. They also are concerned about

*See* Selectmen *on page 11*

## Office Hours & Meetings

### OFFICE HOURS

**Town Office:** Mon-Fri 8:30-1

**Town Clerk & Tax Collector:**
Mon & Wed, 9-2
Tue & Thu, 1:30-6:30
Last Saturday of month, 9-11
*See Below For Special Days*

**Building Inspector:** Tues, 6-7

**Andover Library:**
Mon, 6:30-8:30
Wed, 9-12 & 6:30-8:30
Thu, 12:30-4:30 • Sat, 10-12

**Bachelder Library:**
Tues, 9-12:30 & 6:30-8:30
Thu, 6:30-8:30 • Fri, 1:30-5

**Transfer Station:**
Wed, 7-6 (7-5 during winter)
Sat, 7-5

**Swap Event (May-Oct):**
2nd Sat (rain date: 3rd Sat)
Transfer Station, 8-2

***For more information, call the Town Office at 735-5332.***

### MEETINGS

*At the Town Hall unless otherwise noted*

**Board of Selectmen:**
1st & 3rd Mon, 7

**Planning Board:** 2nd & 4th Tue, 7

**Zoning Board of Adjustment:**
3rd Tue, 7:30

**Conservation:** 2nd Wed, 7:30

**Recycling:** 2nd Thu, 1

**Recreation:** 2nd Thu, 7, AE/MS

**Library Trustees:** 3rd Thu, 7:30
Andover Library or
Bachelder Library

**Fourth of July:** 1st Wed (Feb-Jun), Andover Fire Station, 7

**Andover Fire Dept:** 1st Mon, Business, 7; 3rd Mon, Training, 7

**Explorer Scout Post 321:** 2nd Wed, 7, East Andover Fire Station

**East Andover Fire Dept:**
2nd Wed, 7:30

**Rescue Squad:** 2nd Tue, 7
East Andover Fire Station

**School Board:** 1st Tue (except July and August), 6:30, AE/MS

## Mark Your Calendar!

### MAY

**3:** Board of Selectmen, 7
**3:** Andover Fire Dept Bus Mtg, 7
**4:** Building Inspector, 6-7
**5:** School Board, 6:30 **(re-sched.)**
**5:** Fourth of July Committee, Andover Fire Station, 7
**8:** Swap Event, Transfer Station, 8-2
**11:** Building Inspector, 6-7
**11:** Planning Board, 7
**11:** Rescue Squad, East Andover Fire Station, 7
**12:** TOWN CLERK'S OFFICE CLOSED
**12:** Explorer Scout Post 321, East Andover Fire Station, 7
**12:** East Andover Fire Dept, 7:30
**12:** Conservation Committee, 7:30
**13:** Recycling Committee, 1
**13:** Recreation Committee, AE/MS Science Room, 7
**15:** **Deadline for the June *Beacon***
**17:** Board of Selectmen, 7
**17:** Andover Fire Dept Training, 7
**18:** Building Inspector, 6-7
**18:** Zoning Board of Adjustment, 7:30
**20:** Library Trustees, 7:30
**22:** TOWN CLERK'S OFFICE OPEN 9-11
**25:** Building Inspector, 6-7
**25:** Planning Board, 7
**29:** TOWN CLERK'S OFFICE CLOSED

### JUNE

**1:** Building Inspector, 6-7
**1:** School Board, 6:30
**2:** Fourth of July Committee, Andover Fire Station, 7
**7:** Board of Selectmen, 7
**7:** Andover Fire Dept Bus Mtg, 7
**8:** Building Inspector, 6-7

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