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Board discussed options to think about in pricing for the Town Liability Insurance.

June 6

Condensed from approved minutes
Present: Jacob B. Johnson, Donald J. Gross, Victoria L. Mishcon

Road Agent: Road Agent Jon Champagne is looking at a product to be used as a preservative on the concrete structure of bridges. This is a product that the state has used for bridge preservation, and a permit to use the product is required. Jon would like to try the product on a few bridges as part of his bridge preservation program.

It has been determined that the Town did damage the stone wall on Valley Road while working to free an ice dam. The operator was not aware that the wall was damaged due to the snow cover. The highway department will repair the wall.

Jon reviewed with the Board the final cost analysis for the crushing project. It shows that the Town was able to save approximately \$38,000 by excavating and crushing from its own source.

Mail box damage policies from other communities were discussed. The Town is working on a policy regarding damage to mailboxes or other items due to snow plowing operations.

Jon reported that gravel from the crushing project was reserved for the

Morrill Hill Road bridge project.

Selectman Johnson has spoken to members of the Fire Department to ask them if they would wash Town bridges. Many of the firefighters expressed that they would be willing to do the work, but they would like to be compensated for their time. Jon said that he had hoped that this could be done by a volunteer effort. He will explore what the cost may be to wash bridges. The Board suggested that he should start with three or four bridges this year and get the process under way.

Jon asked to buy two five-gallon containers of bridge preservation product from Barker Steel Company. He will be able to use this product under NH DOT's permit.

He has received a quote to repair stress cracks on Flaghole Road. Two miles of crack sealing would cost \$3,000.

He reviewed a copy of a driveway permit issued by the State for a driveway onto Franklin Highway.

The Highway Budget was reviewed.

The Board voted to proceed with the application of bridge preservative for Dyer's Crossing, Cilleyville Road Bridge, Bradley Lake Road Dam Bridge and Maple Street at Highland Lake Dam Bridge. Ten gallons will be purchased.

The Board also voted that all the bridge rails be replaced or repaired, up to a total of \$650.

Crosswalk at Ward Lane: The

Board reviewed the letter from NH DOT regarding the placement of a proposed cross walk on Main Street. There are requirements needed to be in place before approval is given. A copy of this letter will be forwarded to Chuck Will at Proctor Academy.

The Board reviewed the Letter of Deficiency received from NH DES regarding burning violation of September 29, 2010; the response prepared by the Town Administrator; and Letter of Compliance.

The Board reviewed a copy of the Letter of Deficiency sent to Lester LaBraney regarding a clean-up project on his property.

The Town Administrator presented an update of the Transfer Station Guide that is a work in progress. He also provided regulations from the Town of Bristol for comparison purposes.

The Board reviewed a letter received from the Loon Preservation Committee regarding maintenance of the water level at Highland Lake to accommodate the loon nesting season.

The Town Administrator inquired about a visit at the Lakes Regional Household Hazardous Product Facility in Wolfeboro. This is a facility where residents can (for a fee) dispose of hazardous materials between May and October. The facility is open on the second Saturday of the month.

The Board reviewed the budget expenditures to date.

Jim Danforth was in to discuss recent meetings with Town charity organizations and their discussion of how they can work together for the needs of the community and not duplicate efforts. He also asked the Board if a space could be designated at the Transfer Station to allow a place for charity organizations working on a fund drive to safely solicit users. The Board will work with Transfer Station staff to designate a place.

June 20

Condensed from approved minutes
Present: Jacob Johnson, Donald J. Gross, Victoria L. Mishcon

Morrill Hill Road Bridge: The Board met with Nancy Mayville of the New Hampshire Department of Transportation to discuss the state funding program for the replacement of the Morrill Hill Road Bridge. She reviewed the history of the program and the criteria required to qualify for the program.

The current program has been in existence since 1994. The state and the municipality work in a cost-sharing basis, with 80% of the funds necessary for bridge construction provided through this program and 20% provided by the Town.

At a recent meeting with Ms. Mayville; Dana Hadley, Town Administrator; and the town's consultant, Sean James of Hoyle, Tanner and Associates, there was a question if the Town would be allowed to use its own forces to do some of the construction work under this criteria. This was due to the fact that the Town does not own its equipment, and there was a misunderstanding if employees were actually employees of the Town.

Competitive bidding is necessary under the rules of the bridge program; they do allow municipalities to participate in the program using their own resources. The Board and the Road Agent spoke about the tasks that would be done using local resources, and it was confirmed that laborers are paid by the Town and not by the Road Agent's business. Selectmen have established equipment rental rates that are paid by the Town.

After this conversation, Ms. Mayville agreed that this would be allowed under the bridge program. The Town will provide a list of the items

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