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tion. After Roy has more information from the Town attorney, the Board will further discuss this issue and look for options for the future.

September 6

Present: Marj Roy, Vicky Mishcon, Jim Delaney, Dave Blinn

Also present: Chief Rene Lefebvre, Stephen Barton, Sr.

Road Agent

Monticello Road: The road work is basically completed. The shoulders are in, as are the chevrons on the corners. It needs to be raked, but is otherwise completed.

Plains Road: According to Allstate Paving, the shimming that was done is good, and the road might not need to be chip-sealed for three to four years. The road should be looked at in the spring.

Thompson made clear that this road was not paved, but is being maintained. Thompson's concern is if this road is used for detours when other roads are being worked on.

Maple Street Bridge: Thompson indicated that a very rough estimate for the Town crew to repair, including materials and labor, is approximately \$16,986. This would be to do the decking with 2x4s on edge. This would be for pedestrian traffic only. Thompson recommended that the specs be drawn up and put this project out to bid to contractors.

Raccoon Hill Road: A resident on this street requested calcium chloride be put down to help with the dust. Thompson indicated he needs some rain in order to put the calcium chloride on.

Elbow Pond Road: It will cost approximately \$1,000 to \$1,200 to fix the Beaver Deceivers.

Flaghole Road: It will cost approximately \$2,500 to complete the drainage work on this road.

Transfer Station Proposal

Roy will e-mail the information for the Select Board's work session on September 9.

Andover Energy Group's Proposal

Mishcon explained that the goal for this proposal is for improvement of the energy consumption at the Town Hall and the Library. There are four parts to this proposal:

1. Envelope the building by sealing it with insulation and foam on the basement walls, and plastic on the dirt parts in the basement. In preparation, everything was pulled away from the basement walls, swept, and vacuumed. The estimate is \$8,000, not including a New Hampshire Electric Co-op 35% rebate. A detailed estimate from Shakes to Shingles is at the Town Hall for review.

2. Lighting and appliances to be replaced with more energy efficient models. (Half of the lights at the Town Office have been taken away already.)

3. Heating, air conditioning, and ventilation conversion

4. Solar generalization

Mishcon made the motion for the Board to approve the work to be done by Shakes to Shingles this year to insulate the library from top to bottom along with the basement walls and the vault and to get an estimate for an HVAC system for the entire building. Blinn seconded the motion. All in favor. Motion passed.

Planning Board

The Planning Board updated several documents which are ready for the Board's approval. The Board will review these on September 9 at their work session.

Planning Board

June 14

Condensed from approved minutes:

Present: Nancy Teach, Chairperson; Jon Warzocha, Vice-Chairperson; Dave Blinn, *ex officio*; Doug Phelps, Art Urie, Randall Costa, Paul Currier, and Dave Powers, Zoning Administrator

Planning and Zoning Coordinator

Moyer continues to organize the filing and updated the Building Permit Fee Schedule.

While reviewing the Planning

Board's manual, Moyer indicated that under the Subdivision Regulations, referencing 3.06, Notice of Cost of Applications, it is discretionary for the Board to have the applicants post the notice in the *Concord Monitor*. Notices are required to be posted in three locations in Andover.

Blinn advised that going forward notices are expected to be posted in more locations in Andover other than the three required. After review and discussion of New Hampshire RSA 676:4, the Planning Board is in compliance with the state statute.

It was moved that going forward, the customary approach for notice would be not to require applicants to pay for notice to be posted in the *Concord Monitor*, provided however, the Board reserves the right, in its discretion, to require published notice, as provided in Regulation 3.06.

Urie brought for the Board's perusal *The Planning Board in New Hampshire, A Guide for Local Officials* created by the New Hampshire Office of Energy and Planning. The Board agreed the manual would be a helpful tool in making their decisions. Moyer will copy the manual for the next meeting for each Board member.

Zoning Administrator Update

Powers spoke to the property owner of Tax Map 21 Lot 723,590 (Main Street) as requested. The property owner indicated that he took out the building permit in 2012 and assumed it was good until the project completion. The property owner will come in for a new building permit.

Additionally, the Board agreed that the property owner needs state approval if the structure is within the Shoreline Protection area. Powers is trying to connect with Mary Anne Broshek, the Andover Conservation Commission Chair, regarding the tree cutting in that area.

Shoreline Permit,

Robert and Andrea Grevior Trust

The Board reviewed the application and the map provided. Moyer will file

the paperwork

Proctor Academy

Will Ames from Proctor and Bill Stack from Smith and Associates came in to discuss potential plans for the Field House renovations. They indicated they were not sure exactly what would be done between the Dining Hall and the Field House court yard area. The front entrance to the Field House may change some of the specifics.

They want to utilize a Phase Plan. They want to complete construction on the Dining Hall and then complete the Field House project.

The Board advised Proctor to file an amended plan if there are no significant changes to the plan approved. Then when they are ready to start construction on the Field House, they can file a new application. If there are no significant changes in use, drainage, or lighting, for example, then it won't trip the Site Plan Review process.

Discussion and Updates

Teach set as a goal for the Planning Board to work on two warrant articles for next Town Meeting.

The Board agreed to work on having the Zoning Map voted in at the next Town Meeting.

Ragged Mountain Fish and Game:

The Board discussed the differences between having that community designated as a Planned Unit Development and a Conservation Subdivision. Costa and Warzocha will work on this issue for the next meeting.

June 28

Condensed from approved minutes:

Members present: Nancy Teach, Chair; Jon Warzocha, Vice-Chair; Art Urie; Doug Phelps; Paul Currier; Randall Costa; Lenny Caron; David Blinn, *ex officio*

Also present for duration of appropriate items: Pat Moyer, Planning and Zoning Coordinator

Planning & Zoning Coordinator

Continues working on organizing the files.

Provided copies of the current town zoning map and *The Planning Board in New Hampshire, A Guide for Local Officials*.

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I'm Back ... JIM BUCHAN is back at
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