

TOWN COMMITTEE MINUTES

Select Board

July 1, 2019

Condensed from approved minutes

Present: Marj Roy, Town Administrator; Chuck Keyser, Select Board Chair; Dave Blinn and Bill Keyser, Select Board Members; John Thompson, Road Agent; and Police Officer Dan Mori

Also present was: Art Urie, Planning Board Vice Chair; Jon and Tyler Champagne

Road Agent Report by John Thompson

- The Highway Department has been catching up with their work from all the recent storms. Once caught up, they will go back and mow all the areas evenly.

- On Tuesday and Wednesday, the Highway Department will work on cleaning up around Town in anticipation of the Town's 4th of July Celebration.

- A couple of culverts were replaced on Shaw Hill Road

- Today, they worked on ditching and patching along with fixing the pot holes on Morrill Hill Road down towards Route 4.

- Two Highway Department employees are studying for their Commercial Driver's License (CDL's). One employee is ready for the written test.

- Thompson looked at a basin on Shaw Hill Road where the pipe rotted and the headwall caved in

- Thompson called around to several area paving companies for pricing as follows:

- Proposals are priced to supply and install bituminous concrete wear course at 2" compacted

- Shaw Hill Road Proposal to re-grade and pave with 2" hot top for 6162 square yards of material for approxi-

mately \$72,000.

- Old College Road Proposal with approximately 11,205 square yards of material for approximately \$86,360.

- Monticello Road Proposal for 6100 square yards of material for \$47,260.

- Street signs – The sign on Brick House Lane was put up on Friday. A resident from that street came into Town Hall this morning and complained that the sign was not up. Officer Mori believed he saw the sign last night or today during his shift. Thompson will check to see if the sign is there or missing again.

- Billing – Thompson and Roy will work out a system in an attempt to streamline which account items will come out of which accounts to try to avoid confusion when processing these at Town Hall.

- White Oak Survey - The surveyor should be here in about a week to week-and-a-half to complete the second half of the survey.

- Elbow Pond Project – Hoyle Tanner put this out to bid. The bidding is expected to be completed within two weeks.

- Last Street Bridge – only the concrete work below the bridge is left to do

Cilleyville Bog Bridge.

Roy will give Tim Andrews of Barns and Bridges contact information to Thompson to discuss the Cilleyville Bog Bridge issues. Andrews was involved in the bridge construction. Andrew's opinion is that the bridge is not going to collapse, but there is one corner that needs to be tended. Thompson will review Alan Hanscom's information and then contact Andrews.

Shirley and Poplar Streets. Received the Scope and Fee Drainage Report from Hoyle Tanner. The bill seems significantly high for what the Town requested.

Office Hours & Meetings

OFFICE HOURS

Town Office: Mon–Thu 9–2

Town Clerk & Tax Collector:

Mon, Wed & Thu 9–2

Tue 1:30–6:30

Last Saturday of month, 9–11

Zoning Administrator: Mon 9–12,

Tues, Thur 1-4, Weds 9–4

Transfer Station: Weds 7–6 & Sat,

7–5, Swap Shop - 2nd Sat 8-12

Andover Library:

Mon, 6–8

Wed, 9–12 & 6–8

Thu, 1–5 • Sat, 9–12

Bachelder Library:

Tues, 9–12 & 6–8

Thu, Fri 1–5

MEETINGS

At the Town Hall unless otherwise noted

Cemetery Trustees: 2nd Tues, 10 Last Thu, 7

Conservation: 2nd Wed, 7:30

Emergency Medical Service:

2nd Wed, Andover Fire Station, 7

Fire Department: Mon, 7

Fourth of July: 1st Wed

Andover Fire Station, 7

Library Trustees: 3rd Thu, 7 Andover or

Bachelder Library (except July & Aug)

Planning Board: 2nd & 4th Tue, 7

Recreation: 2nd Wed, 7,

AE/MS Science Room (except July)

School Board: 1st Tue

(except July), 6:30, AE/MS

Select Board: 1st & 3rd Mon, 6:30

Zoning Board of Adjustment: 3rd Tue, 7

For more information, call the Town Office at 735-5332.

Roy has a call into Sean James and will clear it up with Audrey Blodgett.

Transfer Station by Shandra McMaster

- Starting today, cardboard bales will be again be accepted.

- The Transfer Station needs the transition plate for the dock to be OSHA compliant. McMasters indicated they need the smallest plate a 24 x 36 for the dock at a cost of \$236. Roy will have it ordered tomorrow.

- McMasters has been moving items around to utilize storage until the transition plate is installed. Tires have been moved. There are 16 bales of plastic outside under a tarp. And, there are 9 aluminum bales. Last Wednesday, she and Jeff spoke to the concrete installer. Once the pad is placed, storage will be eased up.

Keyser will contact the concrete in-

staller and then will let Roy know when it will be delivered.

- There are only about 20 people using the Transfer Station on Friday afternoons. McMasters does not believe that the Transfer Station needs to be open on Fridays. The work that needs to be done can be accomplished on Wednesday and Saturday's. McMasters indicated that Friday is not needed as a work day. The work can be accomplished in the two days the Transfer Station is open. The Board will discuss whether to keep it open or to close it again on Fridays at their next work session.

Jon Champagne Concerns

Champagne stated that he has great concerns about the Planning Board. Champagne believes he has done his due diligence on his excavation project application. Champagne is unhappy that his application is deemed incomplete and that he was asked to have more thoughtful answers to the application. Champagne's concern is that the Board members do not know how to read the plans he submitted and that he is spending money to educate the Board. Champagne will contact the concrete installer.

See Minutes on page 11

Mead & Braley

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Pat Mead
(603) 735-5092

John Braley
(603) 735-5097

88 Morrill Hill Road • Andover, NH 03216

RSA 91-A:2 states that minutes from each meeting of each Town body must "be promptly recorded and open to public inspection not more than five business days after the meeting."

Minutes are often not in publishable form at that point. Considering the time it takes to make them publishable, and the long lag between issues of the *Beacon*, it may be a month or more before they appear in the *Beacon*.

