

# TOWN COMMITTEE MINUTES

**RSA 91-A:2** states that minutes from each meeting of each Town body must “be promptly recorded and open to public inspection not more than five business days after the meeting.”

Minutes are often not in publishable form at that point. Considering the time it takes to make them publishable, and the long lag between issues of the *Beacon*, it may be a month or more before they appear in the *Beacon*.

## School Board

October 5

*Condensed from approved minutes*

**In-Person Board Present:** Brandon Adams, Adam Jones, Dan Newton, Lisa Burbach, and Aimee Menard

**Administration and AEMS Staff Present:** Mark MacLean, Randy Wormald, Dennis Dobe, Dennis Audet, Kathleen Boucher, Hilary Denoncourt, Beth Page

**Public Present:** Caroline Boucher, Greg Stetson, Caden Heath, Donna Crisp Duclos, Meghan Foley

**Finance Report:** Overages within the ASD budget are due to contracted special education needs, which are what is known for year-long contracts. The 2020-2021 ASD unassigned fund balance is approximately \$255,000 dollars. This will be returned to the Town and used in tax rate calculations.

Dan motioned to approve the finance report and Brandon seconded. There was no further discussion. The motion carried with all in favor.

**Public Comment:** Foley is interested in clarification of how AE/MS is responding to COVID now that there are positive cases within the school. She indicated her student did not want to attend that day due to COVID concerns.

MacLean discussed work with the district nurses. Asymptomatic testing is being looked into. In supporting students who are absent due to COVID, AE/MS is not offering a concurrent program for students due to staffing issues and remote learning rules. AE/MS will ensure that assignments/resources

are accessible and that communication is in place to support students in engaging in their work.

A structure of remote check-ins is being investigated. Foley indicated that this is an extreme challenge for staff.

Stetson does not want to be pressured to send his students to school by the nurse or administration.

Heath added that previous blended (remote synchronous and in-person) learning has been challenging as a student, and the attention required of an online student puts a strain on the learning experience for physically present students.

**Board Chairperson's Report:** Menard reminded the board that October 26 is the upcoming public meeting regarding the Tuition Review Committee presentation.

### Minutes Online

Minutes and agendas for Town boards and committees are posted, when available, on the Town website at [Andover-NH.gov](http://Andover-NH.gov).

**Principal's Report:** Dobe thanked the parents for coming in tonight and expressing their concerns. School has been in session for a little over a month. Teachers have been meeting regularly, and fall assessments have been completed to guide and support student

## Office Hours & Meetings

### OFFICE HOURS

**Town Office:** Mon-Thu 9-2

**Town Clerk & Tax Collector:**

Mon, Wed, Thu 9-2

Tue 1:30-6:30

Last Saturday of month, 9-11

**Zoning Administrator:** Mon 9-12,

Tues & Thur 9-4, Wed 1-4

**Transfer Station:** Wed 7-5, Sat, 7-5

Swap Shop: second Saturday 8-12

**Andover Library**

Mon 6-8

Wed 9-12 & 6-8

Thu 1-5 • Sat 9-12

**Bachelder Library**

Tues 9-12 & 6-8

Thu, Fri 1-5

### MEETINGS

*At the Town Hall unless otherwise noted*

**Cemetery Trustees:** 2nd Tues, 10

Last Thu, 7

**Conservation:** 2nd Wed, 7

**Emergency Medical Service:**

2nd Wed, Andover Fire Station, 7

**Fire Department:** Mon, 7

**Fourth of July:** 1st Wed

Andover Community Hub, 7

**Library Trustees:** 3rd Thu, 7 Andover or Bachelder Library (except July & Aug)

**Planning Board:** 2nd & 4th Tue, 7

**Recreation:** 2nd Wed, 7, AE/MS Science Room (except July)

**School Board:** 1st Tue

(except July), 6:30, AE/MS

**Select Board:** 1st & 3rd Mon, 6:30

**Zoning Board of Adjustment:** 3rd Tue, 7

**For more information, call the Town Office at 603 735-5332.**

learning and the Response to Intervention process.

A school safety initiative will be undertaken soon. Meeting times will be shared with the School Board as they are scheduled.

A process is being implemented to vet all curriculum items before they enter the school.

Athletic programs are in full swing, as well as clubs. We hope to perform the Wizard of Oz for the community, which is the play that the school was working on pre-pandemic, in March 2020.

The school specialists have developed an innovative program to offer enrichment opportunities during lunch and recess for middle school students. This involves offerings such as photog-

raphy, coding, drumming, etc.

Page reported that initial fall assessments are complete, and schedules have been finalized for AE/MS's RTI intervention program. The AE/MS Special Education Procedures plan has been approved by the DOE. Title I compliance monitoring has also been submitted; we are waiting on determinations for that.

Audet is in the process of building the shed for new equipment.

The boiler system has a leak. Estimates are being gathered for fixing or replacing the unit. Jones asked how the leak was discovered; upon entering the boiler room, there was water on the floor.

Jones asked what our current policy  
See Minutes on page 14

# Braley

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