

25 at 6:30 PM.

Town Properties

Urie distributed a list of Town-owned properties along with his proposal regarding Lake Farm Realty selling the properties. Roy will be the contact / point person and will provide information to the Board members when there is an offer.

Goings asked if there is a list of selling values, and the response was a signed listing agreement needs to be in place, which will include selling prices. Urie indicated that there is one property with a house on it and wanted to know if the Board wanted it included at this time, and the Board advised not to list it immediately.

Delaney made a motion authorizing Roy to sign on behalf of the Board for the listing agreements. Goings seconded the motion and the Board voted unanimously in favor.

Urie requested that the full Board sign the Purchase and Sales Agreements. Delaney made a motion authorizing Roy to sign the Seller Disclosures on behalf of the Board. Dudek seconded the motion, and the Board voted unanimously in favor.

Urie will prepare a letter to the abutting property owners once the properties are in the MLS System.

Old Business

Two Barn Preservation Easements applications were received and will be continued to the May 3 meeting.

Dudek requested Roy to contact Primex to determine whether or not a property owner can clean out the Beaver Deceivers and advised that until a response is received, the property owner is not to clean it out.

There is a town interested in sharing a Public Works Director / Road Agent per MRI / LPC.

Town Administrators Report

Tax Relief Forms become available on May 1 for low to moderate income families.

Instructions are coming in regarding ARPA Funds. An idea of what the Board wants to spend is needed. In August 2021 we received \$124,214.28, and the same amount is coming in this August.

Correspondence and Signatures

An email was received from Nancy Teach regarding the reorganization of the Planning Board. The official inspection of the Lawrence Street bridge was received and signed by Dudek. Two Veterans Credits were signed by all Board members.

A denial of an Elderly Exemption was signed by all Board members. The denial was due to the applicant not meeting the income requirement. A State form for timber forest cut was received and signed by all Board members. Two solar exemptions were signed by all Board members.

A service agreement between Franklin and Andover for ambulance service was received.

Select Board

May 2

Condensed from approved minutes

Members Present: Michelle Dudek, Chair; Todd Goings; Jim Delaney

Also present for duration of appropriate items: Marj Roy, Town Administrator; Donna Duclos; Art Urie; Anne Hewitt; Lee Wells; Janet Moore; Gail Parenteau; Mary Lou McCrave; Bill Hoffman; Louise Andrus; Ted Andrus; Bill Keyser; and Lisa Meier, Secretary

Garden Club

McCrave indicated that she put together a Garden Club which is a program of the Hub and currently has approximately 50 members. Their goal is civic beautification including items to enhance the community.

One of the items is the landscape around Town Hall and the school as well as the perennial border between the Town Hall and the main road. The remainder of the gardens are maintained by the Service Club.

The Garden Club would like to do away with the border garden and create new gardens, retaining walls, and they are also looking to work on the amphitheater. Hoffman, who is a landscape architect, would like to be involved with the Club.

Dudek requested a walk around the building to better understand what the Club would like to accomplish and to discuss with the Board how the grounds will be used as well as the parking. Moore agreed with taking a walk around the property.

Dudek asked the Board if they would like the Club to do the work, and Goings stated he would; however, he would like to see a plan.

McCrave asked what the plans are for the Town Hall building. Dudek replied that there is no conceptual at this time and it may take a couple of years. McCrave indicated that the Club will go along with the Board's time frame. The Board recessed at 6:10 for a walk around the property. The Board came back at 6:20 and resumed their meeting.

Ted and Louise Andrus

Andrus indicated that they own two parcels on Fellows Road off Flaghole Road and had previously requested that the tax map be corrected as Avitar still indicates it being owned by another person. The Andruses would like the map to be corrected. Roy stated that the correct owner is on the plan with Avitar; however, the maps are only updated every two years.

Fire Warden Appointment

Roy indicated that Steve Barton has recommended Jake Otis to take over as Fire Warden. Delaney made a motion

to accept Jake Otis as Fire Warden. Goings seconded the motion and the Board voted unanimously in favor of accepting Jake Otis as Fire Warden.

Cemetery Committee

Keyser indicated he accepts responsibility for the ad in *The Andover Beacon* and The Kearsarge Shopper pertaining to hiring someone to manage the cemeteries. To date, there have been no replies to the advertisement to get the cemeteries cleaned up, and Keyser is concerned about getting them cleaned up in time, as there are only 28 days until Memorial Day.

Delaney recommends hiring someone in the interim until bids come in and proposed Jim Reed. Keyser replied that Reed's quote was \$40 per hour. Goings replied that Reed does not have his own equipment, and that is why his quote is so high.

Roy stated that per the insurance company, only Town employees can operate the Town vehicles and equipment. Goings stated he is not comfortable making a decision at this meeting.

Keyser stated that a quote was received from Ethan Barton for \$50 per hour for two cemeteries. Goings replied that Barton has his own equipment.

Dudek asked what the typical cost from now through Memorial Day is and stated she would like all cemeteries cleaned. Delaney made a motion to hire Jim Reed for short-term at \$40 per hour for 80 hours. Goings seconded the motion and the Board voted unanimously in favor of hiring Jim Reed for the short term at \$40 per hour for 80 hours.

Keyser indicated he will review the prior ad to update to reflect mowing and trimming and fall clean-up and submit for bids. Keyser will post the ad in the Post Offices and the ad will go onto the Town website and Roy will send it to The Kearsarge Shopper. The deadline for the bids will be May 23 at 10 AM, at which point received bids will be opened.

Keyser recommended the Board change the Procurement Policy to department approved from \$500 to \$1,000,

and Town Administrator approval from \$1,000 to \$2,500. Dudek replied the Board will take this under advisement.

Town-Owned Property

Urie indicated he has listed seven properties and has three Purchase and Sales Agreements. Urie also indicated there is a discrepancy on Bradley Point Lane and has pulled that listing for the time being. The Board signed Purchase and Sales Agreements for the property on West Shore Road; the 4.90-acre lot on Franklin Highway, which is contingent on a perc test and a driveway permit; and another property on Franklin Highway. Urie indicated this property has no recorded conservation easement and no contingencies other than driveway and septic.

Wells indicated that this is not a buildable lot, and a letter from Bill Bardsley was distributed advising this property is a gift to the Town. Dudek asked Urie if there was anything further the Board needs to do, and the response other than getting it recorded at Merrimack County Registry of Deeds after the sale, there is nothing else.

Urie stated that he received calls from property owners on both sides of the Bradley Point property, one indicating she owns a portion of this property. Urie indicated the property has value, and he suspects it is actually larger than they believe it is and recommends a survey being done.

Delaney made a motion to have a survey done. Goings seconded the motion, and the Board voted unanimously in favor of having a survey done. Roy will get quotes for surveys.

White Oak Building

Dudek asked what the options are between a metal building and a stick-built building. Scegell explained some of the differences between the two types of buildings.

Goings stated that a metal building would be a year out and a stick-built would be immediate. Scegell advised the Board needs to determine which type they would like and to decide on

See Minutes on page 16

Highway Worker

Town Of Andover

Andover is seeking a full-time, hourly highway worker. Position requires ability to participate in a variety of public works projects including plowing, mowing, maintenance of town roads, culverts and other public works projects. Ideal candidate will have a high school diploma or general education degree (GED), two years' experience or equivalent. Must have CDL license, ability to work with hand tools; move in awkward spaces and on uneven terrain and to meet the demands of a municipal road maintenance schedule. Must live within 30 minutes of Andover.

Contact Town Administrator, PO Box 61, Andover, NH 03216 or tadmin@andover-nh.gov for job description and application.



Friends of the Northern Rail Trail • *The Trail...Get On It!*